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23 July 1984

Weekly Report

Directorate of Administration

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- Representatives from the Office of Personnel and the Office of Communications visited the Navy China Lake installation in California for briefings on the banding pay system in use at that facility. This trip provided information which will be useful in the development of criteria for a banding pay system for OC personnel.
- Office of Personnel officers briefed several PFIAB Members on the Agency's recruitment and applicant processing program. The meeting was arranged in response to PFIAB's interest in examining this activity in the Intelligence Community. During the discussion we used the uniqueness of Agency employment to solicit PFIAB support for an Agency supplemental retirement program, apart from that which OPM may offer.
- The Office of Personnel has nominated five Agency women to the OPM-sponsored Women's Executive Leadership Program. This program is for federally employed women in grades GS-09 through GS-12 who have shown exceptional managerial potential. OPM will select the finalist.
- On Tuesday, 24 July, the DDA will address the senior women in the DA at a luncheon in the Executive Dining Room.

Directorate of Operations - No report.

Directorate of Science and Technology

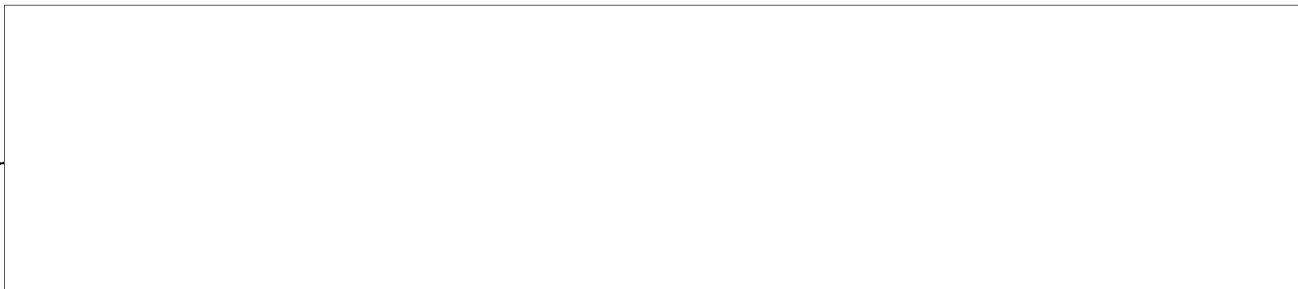
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Directorate of Intelligence

- At the request of Secretary Weinberger, EURA prepared a memorandum on the "UK: Flap Over Denationalization of the Energy Sector."

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- OSWR will participate with the NIO/AL and the HUMINT Committee CBW Working Group Chairman to brief Vice President Bush on chemical and biological warfare.

National Intelligence Council

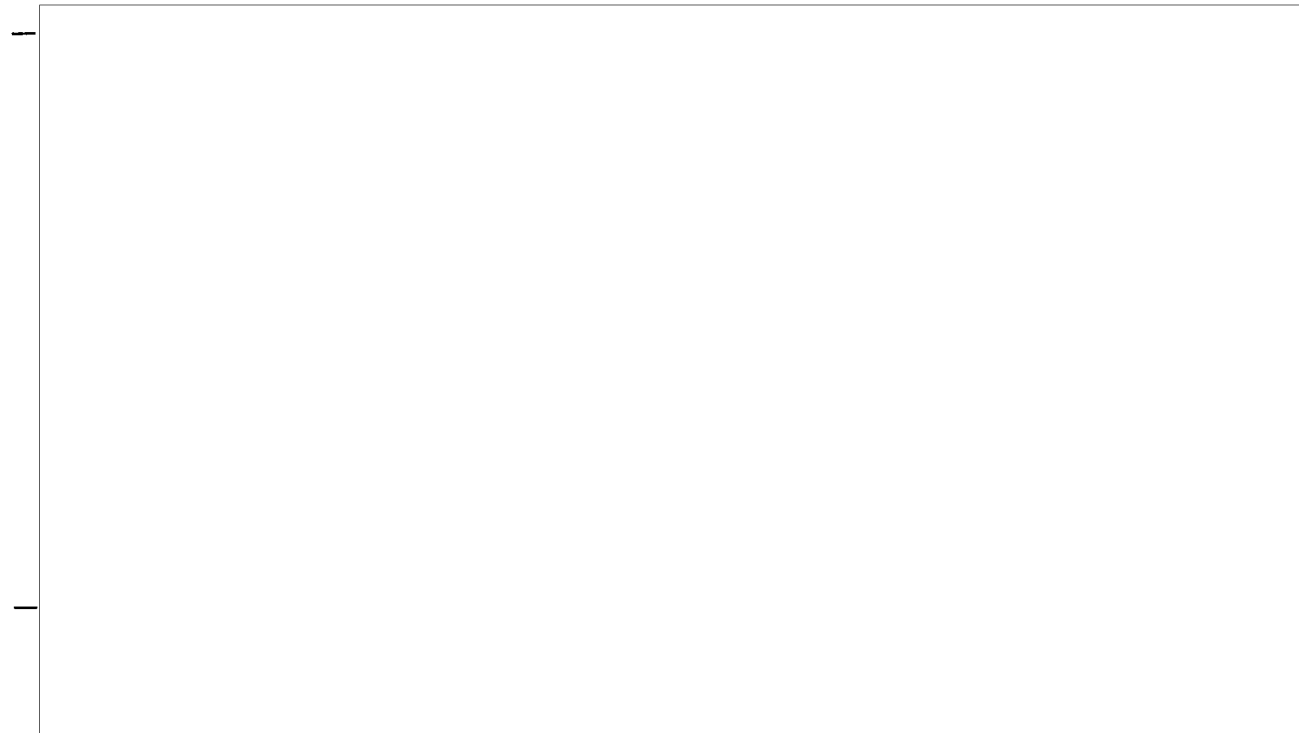
- NFIB coordination meetings were held for the following interagency papers: SNIE 56-84: The Philippines: Impact of the National Assembly Elections; Terms of Reference and Concept Paper of NIE 87.4-84: Suriname; and NIE 29.3-84: The Outlook for Cyprus.

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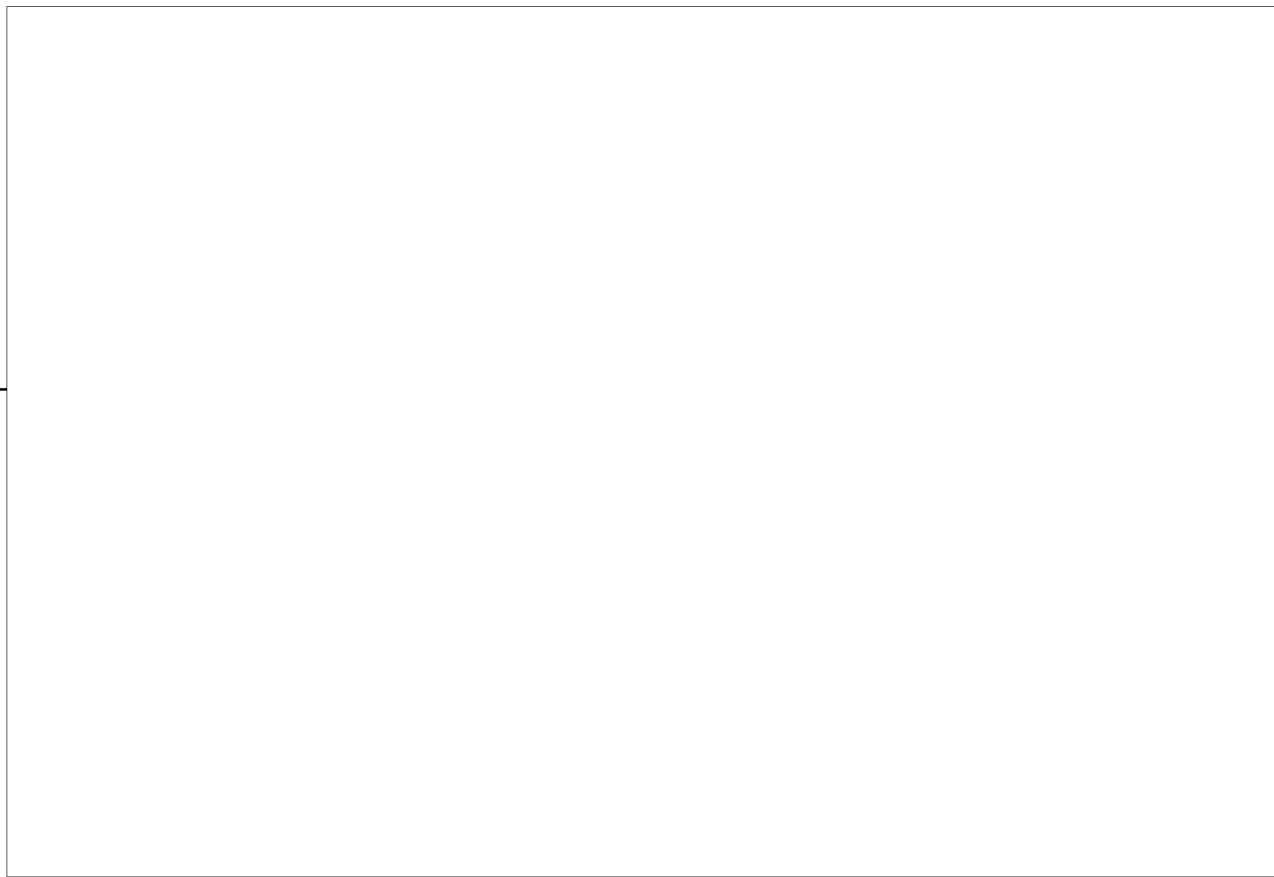
- A/NIO/NESA  began coordination of NIE 36.11-84: Outlook for the Palestinians.

Office of General Counsel

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Office of Inspector General

- The IG met with the President's Intelligence Oversight Board and brought the principals up to date on our investigation into the Beirut incident and discussed the IG Report on the death squads in Central America. No problems surfaced during the exchange of views.

Office of Comptroller

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- The intelligence oversight committees have reduced our 1985 manpower request by [redacted] positions. Three alternatives accommodating this reduction are under consideration by the Deputy Directors. Given Congressional concerns about our manpower growth, the Deputy Directors will consider whether this reduction should be carried into the 1986 program.

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- [redacted]

- Five GAO staffers came for the second time to discuss year-end funding transfers [redacted] in particular transfers to the DDI to support external analysis). At this point they are quite impressed with our financial recordkeeping. They are particularly interested in appropriate certifying signatures and the dates on which contracting activities took place.

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Office of Legislative Liaison - No report.

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Public Affairs Office

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[Redacted]

- D/PAO will meet with [Redacted] Washington Post. [Redacted] says his editors want him to do a U.S. News and World Report type in-depth story about the Agency. He will turn down the proposal which he believes is probably connected with the Post's current effort to collect background information for some uncomplementary stories about the Agency.

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[Redacted]

Upcoming Calendar

DDCI on leave all week.

- 26 July - Meeting with Assistant to the President for National Security Affairs (DCI)  
27 July - Breakfast with Secretary of Defense (DCI)  
          - Lunch with Secretary of State (DCI)  
          - NFIB Meeting (DCI)

S E C R E T

DDA 84-0046/28  
20 July 1984

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 20 July 1984

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

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b. The Office of Security provided support to the Director of Legislative Liaison on the question of our reporting responsibilities to the Congressional oversight committees. This is part of the Legislative Liaison reevaluation of the adequacy of our reporting to these committees. The Director of Legislative Liaison requested advice regarding trends and developments concerning unauthorized disclosures which might affect these reporting relationships.

c. Since September 1982, our Industrial Security Awareness program has involved visits to 102 Agency contractor facilities and the briefing of 6,732 contractor employees. All levels of contractor management have participated in the program which emphasizes a two-hour presentation entitled Soviet Espionage in Industry. These presentations have been very well received.

d. The second shipment of four hydraulic barricades for the Headquarters compound has arrived. Installation at the George Washington Parkway and Route 123 entrances will begin shortly.

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WARNING NOTICE  
INTELLIGENCE SOURCES  
OR METHODS INVOLVED

S E C R E T

S E C R E T

SUBJECT: Weekly Report for Period Ending 20 July 1984

f. On 11 July, the Office of Finance advanced GSA \$16.8 million toward construction of the New Building. This advance was for construction to be performed under Bid Package Number 3, Powerhouse Modifications.

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h. The William J. Donovan Memorial Foundation, Inc., is preparing a film on General Donovan's participation in the OSS and would like to know if CIA will provide any film sequences. The letter is written by Geoffrey M.T. Jones, president of the Foundation, who mentions that Edward F. Boughton is producing the film. We believe both Mr. Jones and Mr. Boughton are officers in the Veterans of Strategic Services. We are working on arrangements to provide film sequences to the Foundation.

i. A demonstration of the Counterintelligence Information Analysis System (CIAS) to Directorate of Operations management was well received. Discussion focused on ways the system will be used to solve problems in the field, and on security and operational issues. A follow-up meeting with other DO members was scheduled.

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k. Representatives from the Office of Personnel and the Office of Communications traveled to the Navy China Lake installation in California for briefings on the banding pay system in use at that facility. This trip provided information which will be useful in the development of criteria for the implementation of a banding pay system for OC personnel.

l. Office of Personnel officers briefed the PFIAB on the Agency's recruitment and applicant processing program. The meeting was arranged in response to PFIAB's interest in examining

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SUBJECT: Weekly Report for Period Ending 20 July 1984

this activity in the Intelligence Community. During the discussion we used the uniqueness of Agency employment to solicit PFIAB support for an Agency supplemental retirement program, apart from that which OPM may offer.


m. The Office of Personnel has submitted five well-qualified Agency women as candidates for the OPM-sponsored Women's Executive Leadership Program. This program is for federally employed women in grades GS-9 through GS-12 who have shown exceptional managerial potential. OPM will select the finalist.

3. Significant activities anticipated during the coming week:

a. On Tuesday, 24 July, the DDA will address the senior women in the DA at a luncheon in the Executive Dining Room.

b. On Friday, 27 July, the DDA and the Directors of Security and Training will visit the Federal Law Enforcement Training Center at Glynco, Georgia.

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Harry E. Fitzwater

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